

Work Processes Schedule

BARBER (PERSONAL SERVICE)

RAPIDS: 0030N

O*NET/SOC: 39-5011.00

REVISION DATE: 12/2014

Provide barbering services, such as cutting, trimming, shampooing, and styling hair. Maintains proper personal hygiene, sterilization of hair cutting equipment and customer service standards.

Applicable Ratings/MOS

USMC MOS None

USCG None

USN SH

Related Instruction

SH -Must have Course(s): Barber (CIN: A-840-0013) NEC: 3122

Additional Requirement

SH -Must have Course(s): Barber (CIN: A-840-0013) NEC: 3122

Total Hours: **2000**

Skill	Description	Hours
A	GENERAL ADMINISTRATION Maintain records, prepare reports, operate office equipment and maintain publications and instructions.	100
B	SAFETY Follow safety and sanitary procedures guidelines as required.	50
C	LOGISTICS Inventory material and equipment, requisition supplies and equipment, and maintain OPTAR.	50
D	PERSONNEL SUPPORT Use sound principles of customer relations.	50
E	MECHANICAL MAINTENANCE Perform operator maintenance on barbering tools and equipment. Perform minor repair and parts replacement on barbering tools and equipment.	100
F	DIVISIONAL SCHEDULE Maintain appointment system and divisional schedule.	100
G	SANITIZING AND STERILIZING	300

	Perform sanitizing and sterilizing of barbering tools. Clean work area and work tools.	
H	DISEASES OF THE SKIN AND SCALP Identify the various contagious and non-contagious diseases of the skin and scalp.	50
I	USE BASIC BARBERING TOOLS Operate tools such as; clippers, clipper blades, shears, brush, comb, and scissors. Cut and shape hair and mustaches, shave whiskers and trim beards, and give facial massages, shampoos, and scalp treatments. Provide customers with barbering service.	400
J	BASIC FUNDAMENTALS IN CUTTING STRAIGHT HAIR Perform the basic fundamentals in cutting men's straight hair such as cuts, trims, and tapered hair. Cut, shape, trim and taper hair, using clippers, comb, blow-out gun and scissors. Perform other tonsorial services such as; applying hairdressings or lotions, dyeing, shampooing, singeing, or styling hair, and massaging face, neck, or scalp.	400
K	BASIC FUNDAMENTALS IN CUTTING MEN'S CURLY HAIR Perform the basic fundamentals in cutting men's curly hair such as cuts, trims, and tapered hair. Cut, shape, trim and taper hair, using clippers, comb, blow-out gun and scissors. Perform other tonsorial services such as; applying hairdressings or lotions, dyeing, shampooing, singeing, or styling hair, and massaging face, neck, or scalp.	200
L	CUTTING WOMEN'S HAIR Perform the proper procedures for cutting women's hair. Perform other tonsorial services such as; applying hairdressings or lotions, dyeing, shampooing, singeing, or styling hair, and massaging face, neck, or scalp.	50
M	BARBERING AIDS Use different barbering aids such as powder and hair tonic.	50
N	PERSONAL HYGIENE FACTORS Maintain personal hygiene factors such as personal traits, proper posture, and clean uniforms and linen.	100